

**TRANSITION PORTISHEAD**  
**Steering Group Meeting Minutes-Monday 8/3/10**  
**Held at 32, Eastcliffe, Portishead.**

**Present: Gill, Jon, Ann, Elizabeth, Paul, Kathleen.**  
**Chairman: Paul**

**1.WELCOME and APOLOGIES:**

Kathleen Saunders was welcomed and each member of the group gave a short introduction. Apologies from Val

**2.SCHOOLS WORKSHOP:**

This has been organised at High Down Junior School on 10/3 & 12/3 as part of their Science Week.

Gill went through last minute organisation

- 🎬 Meet at 9 am on Wednesday morning at school reception
- 🎬 Lunch break between 12noon and 1pm at Jasmine Cottage – Soup and bread provided
- 🎬 Each person allocated an activity for 6 sessions each day. Activity 1 – Ann, Activity 2 – Gill, Activity 3 – Paul, Activity 4 – Elizabeth, Activity 5 – Jon.
- 🎬 Kathleen volunteered to attend some of the sessions and take photographs.
- 🎬 Each person to bring their own box of resources

**Action:**

*Gill, Jon, to produce A5 leaflet for children to take home to provide follow up and information to parents*

*Gill to e-mail teacher to enquire about taking photos of the children, whether children can eat chocolate from Activity 5, will school photocopy leaflet and is the school prepared to make a donation to TP.*

*We need to evaluate the success of the workshop at a committee review session. We also need to meet with teacher (Norman Pearce) to ask for feedback regarding childrens' engagement and school's follow up.*

We will also need to decide ways forward with the schools' group .Offering to Parents' Associations and other schools were discussed.

**3. OPEN EVENING on 23/03/10 at 7.30 pm at Jasmine Cottage, 63 West Hill**

The theme will be Energy, as a pre cursor for the Energy Day to be held on 11September. 2 new members have joined the energy group, and 2 more are possible members.

**Action:**

*Jon and Paul to sort out format and details for the evening.*

*Jon to send an e mail to our supporters and a press release, which will include Paul's and Jon's phone numbers for responses and indication of £1 charge for refreshments*

*Refreshments - Ann and Gill to sort out wine, soft drinks and nibbles.*

**4.FREE (RE)CYCLE EVENT 16 May 2010**

Elizabeth has written to the Co-op to request use of the car park and is awaiting a response. Catherine McCoy (N.S. Waste officer ) is meeting with us at Ann's house on Weds 24 March at 4pm. Advice and assistance with this event will be discussed. The question of covering our costs was raised.

**Action:** *This will be discussed and decided at our next steering group meeting*

**5. NORTH SOMERSET TRANSITION MEETING**

We have been contacted via the NS Transition Google group re a district wide meeting of transition groups This was discussed fully and it was felt this would be useful to share experience and to organise joint training sessions.

**Action:** *Jon to enquire further via the google group and report back*

## **6. PROGRESS REPORTS:**

### **Community Orchard /Nuttery**

Jon reported that North Somerset has agreed to us developing the area above Welly Bottom on Avon Way as a Community Nuttery. He met with NS officers, Sandy Tebbutt (Chair of Portishead in Bloom) and Daisy Bickley(BRERC) . To be referred to as the Nuttery group! P IN B are keen to be involved as a joint project. They will fund the trees and support planting and maintenance .

**Action:** *Jon to have further planning meetings with the Nuttery Group and try to attract more support. A community planting event will be held in October.*

### **Garden Share**

Jon reported that a second garden share has just been successfully concluded. Other gardens and other sharers are now needed

**Action:** *Jon to put out a press release  
Val to check with church allotment group and report back*

### **Speaking engagements and other organisations:**

Gill is organising a climate change talk through Avon Federations of WI s in Somerset Hall on Nov 1<sup>st</sup>. She will enquire if Transition Portishead can have a stall at this event.

Jon will be talking to Harbourside WI in July. He will also contact Portishead Horticultural Society events secretary John Woods re giving a talk. He has spoken to the Town Clerk re a TP presentation and PTC joining up to 10 10. and a grant from the Town Council

Ann has contacted Redcliffe Bay WI, Portishead WI, Townswomen's Guild and Moose International re a TP talk.

**Action:** *Gill to contact NFWI  
Jon to contact PHS  
Jon to contact Town Clerk re date for presentation and form for grant application  
Jon to draft letter proposing town council join 10:10 campaign. Ann to send.  
Ann, Paul and Jon to work on presentation to Town Council. Ann and Paul to present it*

### **Transition Portishead Shopping Bag**

Pill Transition group have produced a bag. Elizabeth had obtained details of the jute bags produced for Highdown Infant School. It was decided to set up a working group to explore the production of a Portishead Transition bag. Factors to include in any decision include purpose of the bags, price, material, logo, distribution etc.

**Action:** *Elizabeth and Kathleen to form a 'bag' group to explore the production of a bag for Portishead Transition and report back*

**Energy Day Saturday 11 September**

Paul and Jon are organising this event with help from other members of energy group. They have a finance plan and will report back as groups and individuals confirm attendance. Paul will continue to circulate notes from their meetings. It was decided to invite all other transition groups in North Somerset. Ann has contacted Dan re poster and will confirm asap re content.

**Action:** *Jon to canvas groups through Google.*

### **Farmers' Market**

We will start our stall at the Market on May 8<sup>th</sup>. Kathleen will be attending the Market with her Eco products from June onwards. She offered to promote TP at her stall and other venues that she attends. A discussion followed re the principle of linking TP with a commercial interest. It was decided to have separate stalls at first and perhaps combine in future.

**Action:** *Ann to contact Sally Tarr at Nailsea to identify why their involvement was so successful and to contact Mike Amos this coming Saturday to confirm our stall from May Kathleen to contact her friend from Marlborough to discuss their successful market.*

### **Seed/Seedlings/Early Food Swap Saturday 24 April 12 -1pm**

Hall is booked and everyone has been told to start planting.

Garden notes – these were endorsed and liked by all. A garden skill group was proposed starting with Jon and Gill's garden in March and inviting other gardeners to share their skills and garden for subsequent months

**Action:** *Ann -posters from Dan*

*Paul – distribute posters around town and allotments*

*Elizabeth – childrens' stall*

*Gill and Ann – refreshments*

*Jon – promotion e mail and press release re garden notes and garden skills meetings*

## **7. ANY OTHER BUSINESS**

### **Gordano School**

Elizabeth and Jon met Paul Wilson, head of Technology at Gordano. He was very receptive and raised possibility of Transition involvement in their STEM week in the summer term. Also suggested pupils could redesign our leaflet as part of their technology and design work. They also discussed the possible free use of their school hall for Transition events. He will talk to other department heads and get back to them

### **Community Art Project**

Ann recounted our previous involvement with local artist Tean Kirby and offered to contact her re the proposed project which was postponed until this year.

### **Portishead People**

Kathleen explained this website and her contact with it. She offered to check it out with regards to Transition Portishead and report back

## **8. STEERING GROUP MEETING SCHEDULE:**

Monday 12/4 @ 7.30pm @ Gill & Jon's'

Tuesday 4/5 @ 10.00am @ Elizabeth's'

Monday 7/6 @ 10.00am @ Ann's'  
Monday 12/7 @ 10.00am @ Paul's'

**9. DATE OF NEXT MEETING:** Monday 12 April 2010 at 7.30 pm at Jasmine Cottage, 63 West Hill tel no. 01275 848025 park on West Hill.

**Action:** Gill to circulate minutes of today's meeting and agenda for next meeting  
Gill to chair next meeting and Elizabeth to take minutes

**10. MEETINGS/EVENTS CALENDAR:**

**MAR:** Wednesday 10/3 & Friday 12/3 Schools Workshop @ High Down,  
Tuesday 23/3 Open Evening on energy @7.30pm @ Jasmine Cottage  
Monday 29/3 at 7.30pm Energy Group at Jasmine Cottage

**APR:** Monday 12/4 Steering Group @ 7.00pm @ Jasmine Cottage,  
Saturday 24/4 Seed Swap @ 11.30am @ Folk Hall

**MAY:** Tuesday 4/5 Steering Group @10.00am @ Elizabeth's,  
Saturday 8/5 Farmers Market,  
Sunday 16/5 Car Boot Swap @ Co-Op

**JUN:** Monday 7/6 Steering Group @10.00am @ Ann's,  
Saturday 12/6 Farmers Market

**JUL:** Saturday 10/7 Farmers Market,  
Monday 12/7 Steering Group @10.00am @ Paul's

**AUG:** Saturday 14/8 Farmers Market

**SEP:** Saturday 11/9 Energy Day @ Somerset Hall